



THE LONG STRATTON NEIGHBOURHOOD PLAN COMMITTEE  
MEETING HELD AT LONG STRATTON PARISH OFFICE, THE STREET, LONG STRATTON  
THURSDAY 19<sup>TH</sup> SEPTEMBER 2019 AT 10.30AM

## MINUTES

Cllr Diane Woodham  
Cllr Robert Mackenzie  
Cllr Mark Gladding

Steve Adcock  
Ian Hetherington  
Jessica Lawton (note taker)

### 1. Apologies for absence

Apologies were received from Councillor Kevin Worsley, Councillor Jenna Goodall-Browne and Councillor David Gunton; these were accepted by the Committee.

It was agreed that Steve Adcock would act as Chairman for this meeting only in Kevin Worsley's absence.

### 2. To receive disclosures of interest and dispensations

There were no disclosures of interest or dispensations received.

### 3. Acceptance of last minutes from the meeting held on 5<sup>th</sup> September 2019

The minutes of the meeting held on 5<sup>th</sup> September were signed as a true record.

### 4. To discuss any matters arising from the last minutes

There was none.

### 5. To discuss and approve the 'Foreword'

A discussion was had regarding the 'Foreword'. S.Adcock added the support administration names to it and all agreed. The 'Foreword' was officially approved by all the committee members present.

- J.Lawton to check with Rachel regarding an appendix
- J.Lawton to format the layout as requested

"Our long-term goal is to make sure that Long Stratton is the best place to live, work and play anywhere in the UK."

- J.Lawton to add the extra names onto the final document

**6. To discuss and approve Policy C22 Fibre to the Premises**

All committee members approved the Policy C22 as it stands. It was delegated to J.Lawton to make any amendments given by R.Hogger in regard to the contact made to Richard Bacons office if necessary.

**7. To discuss and approve Chapter 6 Non Planning Community Aspirations**

All committee members approved Chapter 6 Non Planning Community Aspirations.

**8. To view and discuss the final draft of the Neighbourhood Plan in preparation for printing**

A discussion was had regarding the layout, photos used, punctuation etc in the final draft Neighbourhood Plan. Adjustments are to be made to the front cover layout. The 'Village Centre' policies are to be re-named 'Town Centre' policies.

**9. Any other business**

A discussion was had regarding the advertising for the pre submission consultation. It was agreed by all that two corrugated board signs were to be made by Paws Print and Web giving details of the open days/evening and the whole pre submission dates.

Leaflets are to be delivered to all the residents/businesses in the Neighbourhood Plan area. These will be distributed to the committee members at the next steering group meeting.

- J.Lawton to contact St Marys C of E Junior Academy and Manor Field Infant and Nursery School to ask permission to put boards on their railings
- J.Lawton and R.Hogger to prepare the leaflet ready for printing
- J.Lawton to arrange for printing of the leaflets/boards/A4 Neighbourhood Plan draft documents

**10. Date of next meeting**

The next meeting will be held on Thursday 26<sup>th</sup> September 2019 at 10.00am

*With no further business to discuss the chairman closed the meeting at 11.45am*

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