



THE LONG STRATTON NEIGHBOURHOOD PLAN COMMITTEE  
MEETING HELD AT LONG STRATTON PARISH OFFICE, THE STREET, LONG STRATTON  
FRIDAY 21<sup>ST</sup> JUNE 2019 AT 10.15AM

## MINUTES

Cllr Kevin Worsley  
Cllr Robert Mackenzie  
Cllr Mark Gladding

Ian Hetherington  
Steve Adcock  
Jessica Lawton (note taker)

### 1. Apologies for absence

Apologies were made from David Gunton, Alan Arber and Diane Woodham, these were accepted by the committee.

### 2. To receive disclosures of interest and dispensations

There was none.

### 3. Acceptance of last minutes from the meeting held on 4<sup>th</sup> June 2019

Mark Gladding is a Town Councillor, so the minutes were changed to reflect this. The minutes of the last meeting were then signed by the chairman as a true record.

### 4. To discuss any matters arising from the last minutes

R.Hogger has e-mailed the committee her advice on the way forward with the Green Infrastructure policies. A further meeting will be arranged to discuss this. The committee would like an updated timeline from R.Hogger.

### 5. To discuss the design policy document from Aecom

A lengthy discussion took place regarding the design guidelines document that has been produced for the Neighbourhood Plan committee by Aecom.

- All the comments and changes requested by the committee members present will be written up by J.Lawton

“Our long-term goal is to make sure that Long Stratton is the best place to live, work and play anywhere in the UK.”

- Any other comments and changes requested after the meeting are to be e-mailed to J.Lawton by 4pm on Wednesday 26<sup>th</sup> June 2019
- The final comments and changes document will be circulated to the committee who were present at the meeting for review
- J.Lawton to e-mail Aecom with the final report on Thursday 27<sup>th</sup> June 2019 by 4pm
- Once revised document received back from Aecom, J.Lawton will forward it onto South Norfolk District Council for review

## **6. Any other business**

The Green Infrastructure policy comments from R.Hogger will be sent round to the committee members for review and comment.

## **7. Date of next meeting**

- J.Lawton to circulate an e-mail to all to ask for day and evening availability for the next steering group meeting, then a date will be arranged to accommodate the majority.

*With no further business to discuss the chairman closed the meeting at 12.30pm*

"Our long-term goal is to make sure that Long Stratton is the best place to live, work and play anywhere in the UK."

As a qualifying body in accordance with section 61g of the 1990 Town and Country Planning Act as amended by the Localism Act 2011 and Section 5 of the Neighbourhood Planning Regulations 2012, Long Stratton Parish Council is undertaking a Neighbourhood Plan