



THE LONG STRATTON NEIGHBOURHOOD PLAN COMMITTEE
MEETING HELD AT LONG STRATTON PARISH OFFICE, THE STREET, LONG STRATTON
FRIDAY 13TH MARCH 2020 AT 11.00AM

MINUTES

Cllr Kevin Worsley
Cllr Mark Gladding
Cllr Diane Woodham

Steve Adcock
Rachel Hogger
Jessica Lawton (note taker)

1. Apologies for absence

Apologies were received from Councillor David Gunton, Councillor Robert Mackenzie and Ian Hetherington, these were accepted by the committee.

2. To receive disclosures of interest and dispensations

There were no disclosures of interest and dispensations.

3. Acceptance of last minutes from the meeting held on Monday 13th January 2020.

The minutes were signed by the Chairman as a true record.

4. To discuss any matters arising from the last minutes

It was agreed that any action points from the last minutes will be discussed today. *B.Mackenzie noted that the burial ground had been discussed but hadn't been noted on these minutes (comment made 3rd August)*

5. To discuss the old survey monkey data issue (the cost)

The first survey monkey account that was created will only let us see the first 100 responses online. We can no longer see the rest online or download the data for free as we no longer pay monthly for that account. R.Hogger believes it is unnecessary to pay for the service further as the responses had been downloaded in the past. R.Hogger and J.Lawton will check and make sure this is ok.

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6. To discuss the Statutory Consultee responses, the health check report and the recommended changes

R.Hogger advised the committee of the next steps. J.Lawton will be updating the Neighbourhood Plan document with the proposed changes once all of them have been agreed by the committee. After this meeting the committee will have two weeks to send R.Hogger any final comments regarding the statutory consultee log, the resident/community log, the schedule of recommendations by the healthcheck report and the schedule of recommended changes to the pre-submission Neighbourhood Plan. Once the plan has been updated the committee will then meet with South Norfolk District Council to discuss the revised plan ahead of the actual submission, the aim for this meeting will be at the end of April dependant on availability. Any updates needed after this meeting will be made. Next, Long Stratton Town Council and Tharston and Hapton Parish Council need to meet so that LSTC can gain formally written authorisation from them saying that 'Long Stratton Town Council will act as the qualifying body to submit the Neighbourhood Plan on behalf of Long Stratton Town Council and Tharston and Hapton Parish Council.'

It was decided that the NP will not add any supporting text regarding sprinklers.

It was decided that the historic environment section is to be left as it is in the NP, Judith Baker had made no further comment.

R.Hoggers further response text to Orbit Homes' comments on page 12 was agreed.

It was agreed that a rural exception site policy was not to be added currently.

A PROW meeting is being arranged with Rod Kelly (the PROW Project Manager at Norfolk County Council), Michelle Sergeant (in charge of the PROW process at Norfolk County Council), our footpath warden, Norfolk Homes Ltd/Norfolk Land Ltd, Becky Buck (Town Council Clerk) and the NP committee. A date is to be confirmed.

The Scouts/Guides comments regarding a community meeting space for themselves were discussed and agreed.

All agreed with the changes to the bullet points in LSNP-TC13-6.

All agreed to the response to Long Stratton High Schools comments.

The following action points currently are:

- Further clarification is needed regarding the status of the parking at the Co-op. R.Hogger to update the NP and this is to be discussed with SNDC

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- Re: LSNP SC3 Orbit Homes' comments on page 16 of the statutory consultee log. All to check the text of the first paragraph
- J.Lawton to contact Simon Marjoram and Kate Fisher to arrange a meeting late April (this can be done virtually if necessary)
- B.Buck to look into the AECOM Design Guidelines document outstanding issue regarding the references to the current applications
- Further discussion is needed regarding the swimming pool policy
- R.Hogger to make changes to R-20 regarding the response to the Scouts/Guides comments

7. Any other business

None

8. Date of next meeting

TBA

With no further business to discuss the chairman closed the meeting at 1.00pm

"Our long-term goal is to make sure that Long Stratton is the best place to live, work and play anywhere in the UK."

As a qualifying body in accordance with section 61g of the 1990 Town and Country Planning Act as amended by the Localism Act 2011 and Section 5 of the Neighbourhood Planning Regulations 2012, Long Stratton Parish Council is undertaking a Neighbourhood Plan