



THE LONG STRATTON NEIGHBOURHOOD PLAN COMMITTEE  
MEETING HELD AT LONG STRATTON PARISH OFFICE, THE STREET,  
LONG STRATTON  
19<sup>TH</sup> JULY 2018, 10.30AM

**MINUTES**

Cllr Diane Woodham  
Ian Hetherington

Bob Mackenzie  
Jessica Lawton (note taker)

**1. Apologies for absence**

Apologies were noted from Kevin Worsley.

Apologies were noted from Paul Worley.

The Chairman (Steve Adcock) sent last minute apologies for family reasons therefore the committee nominated Ian Hetherington as Chairman for this meeting.

**2. To receive disclosures of interest and dispensations**

Nothing to declare.

**3. Acceptance of last minutes**

The minutes of the last meeting were signed as a true record.

**4. To discuss community engagement possibilities**

A discussion was had regarding the upcoming community engagements. As previously discussed the committee members will be having a stand in the foyer of the Long Stratton Co-op on Saturday 18<sup>th</sup> August. This has been confirmed and will be held between 10am and 4pm.

The Long Stratton Community Funday at the High School has also been confirmed by Heather Wilcox. We will be having a stand at the event for the whole day from 2pm until 8pm.

Ian Hetherington has been in touch with Nikki Goodall from Long Stratton High School in regard to the class sessions. At present we are hoping to do this in October 2018. Nikki Goodall to confirm.

“Our long-term goal is to make sure that Long Stratton is the best place to live, work and play anywhere in the UK.”

J.Lawton has been in touch with the event organiser of The 5<sup>th</sup> Annual Long Stratton Bake Off and Produce Show. Heather Wilcox has agreed for us to have a stand at the back of the show in the Village Hall.

- J.Lawton to arrange a rota for all the events, then e-mail it round to everyone
- J.Lawton to e-mail all committee members with the upcoming community event details
- J.Lawton to check how many events have already taken place and to e-mail everyone
- J.Lawton to contact R.Hogger for advice on number of community engagements needed

**5. Identify what evidence documents are not collated in the 'Sources of evidence' and advise Rachel Hogger appropriately.**

A lengthy discussion was had. It was agreed that to decide what other sources of evidence would be needed it would be a good opportunity for everyone to go through the draft Neighbourhood Plan document.

- B.Mackenzie to speak to K.Worsley about taking on the Transport policy
- J.Lawton to confirm with R.Hogger queries about photos for the History Report. Once confirmed will e-mail all the updated report.
- J.Lawton to e-mail S.Adcock regarding the wording provided to R.Hogger about the use of Tyrrels Wood and Wood Green
- A further discussion is to be had regarding the needs and evidence for a new Community Centre in Long Stratton
- J.Lawton to e-mail R.Hogger regarding the Green Spaces section
- J.Lawton to check with R.Hogger regarding the work done already on the pavement widths.
- J.Lawton to print off copies of the draft Neighbourhood Plan document for all committee members by the next meeting

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**6. To identify a policy per committee member to advise Rachel on elements to be included within the policies by the next meeting.**

A discussion was had regarding progress on all members policies. It was agreed that the various stake-holders connected to each policy heading should be informed before the policy is put into place.

**7. Discuss and decide on the future of the Stratton Growth Forum Website and [www.lsnp.co.uk](http://www.lsnp.co.uk)**

The Stratton Growth Forum Website should carry on. This will be linked to the Neighbourhood Plan Website. Unfortunately, the current website is difficult to use and very time consuming. So it was agreed that a new website is to be built for us by Steve Jackman as soon as possible. The current NP website will still be updated until the new website can take over. A discussion was also had regarding the possibility of new general business cards to be printed for the Neighbourhood Plan.

- B.Buck (Clerk) to contact Steve Jackman regarding the new website
- J.Lawton to liase with Steve Jackman on content
- B.Buck to arrange training with J.Lawton on new website once built
- I.Hetherington to contact K.Worsley regarding the log in details for the Stratton Growth Forum Website

**8. Any other business**

A short discussion was had regarding I.Hetheringtons findings on the environmental readings for Long Stratton.

**9. Date of next meeting**

Wednesday 25<sup>th</sup> July 2018 at 10.30am

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