



THE LONG STRATTON NEIGHBOURHOOD PLAN COMMITTEE  
MEETING HELD AT LONG STRATTON PARISH OFFICE, THE STREET, LONG STRATTON  
THURSDAY 18<sup>TH</sup> JULY 2019 AT 10.30AM

MINUTES

|  |                                  |
|--|----------------------------------|
| Ian Hetherington                         | Cllr Robert Mackenzie            |
| Steve Adcock                             | Cllr Mark Gladding               |
| Cllr Diane Woodham                       | Rachel Hogger (Modicum Planning) |
| Cllr David Gunton (Tharston & Hapton PC) | Becky Buck (clerk)               |

With the absence of Councillor Worsley, Ian Hetherington was proposed and seconded and agreed to be Chairman for this committee meeting.

1. Apologies for absence  
Apologies were received from Councillor Goodall Browne for work reasons and Councillor Worsley for health reasons, these were accepted by the Committee.
2. To receive disclosures of interest and dispensations  
There were no other disclosures of interest or dispensations received.
3. Acceptance of last minutes from the meeting held on 4<sup>th</sup> July 2019  
The minutes of the meeting held on 4<sup>th</sup> July were signed by the Chairman as a true record with the following amendment.  
*Removal of sports and social club with a bowling alley and replaced with a village hall with the possible future use of a social enterprise (i.e bowling alley) in Tharston.*
4. To discuss any matters arising from the last minutes  
Councillor Gunton advised that Tharston & Hapton Parish Council aspire to have a 'community facility'. The committee discussed that as this had not formed part of the Neighbourhood Plan consultations there was no scope to put it in the neighbourhood plan as the neighbourhood plan is all evidence based.

The comments from the consultations that is not going to form part of the neighbourhood plan had been collated into a community aspiration document.

"Our long-term goal is to make sure that Long Stratton is the best place to live, work and play anywhere in the UK."

The Clerk advised this document would be turned into an action plan. The action plan will be for Long Stratton. Tharston & Hapton can use the community aspirations to create their own action plan for their Parish Councils adoption which can document the 'community facility with leisure facilities'. The Clerk will send the Clerk for Tharston & Hapton a copy of the community aspirations document.

5. To discuss the Green Infrastructure Management Policy

G118: The committee discussed the management of open space. Both Long Stratton Town Council and Tharston & Hapton Parish Council would like first refusal for management of open spaces. Rachel advised this would be best placed in supporting evidence and the Clerk advised she would place it in Long Stratton's action plan. This replicates South Norfolk's Open Space SDC policy. It was agreed that the dowry for open space should be in place for 10 years but for larger areas it is expected the dowry will be provided for 15 years.

G119: Maps need to be provided for the relevant areas, Clerk will provide this. Rachel advised that the Committee that the land owners needed to be consulted as the plan affects them. Steve volunteered to take this forward. Ian is to check with Parish admin how far the Church's land extends out towards the allotments.

6. To discuss the latest draft Neighbourhood Plan and the next steps

The Committee discussed the latest draft and the following was agreed.

- The content of policy DC10, the policy references the work that AECOM have done and the report will be submitted with the neighbourhood plan as supporting documentation. It was recommended that for the consultations the AECOM report was printed in A3
- Policies, 16, 17, 18, 19, VC14 &15 were agreed.
- Query was raised over the provision of a swimming pool. The Clerk advised that this had been researched and it currently is not a viable option however it remains a community aspiration.
- Communications section. Councillor Gunton advised that the title communication is misleading as the policy relates to super-fast broadband. Also; the committee discussed removing the word trenches as 'trenches' may not be how superfast broadband is delivered in the future, the committee agreed these changes. Rachel asked for Councillor Gunton and Ian Hetherington to comb through the policy and email their thoughts to her. A question was posed as to whether this had been addressed as part of the 1800+ planning application. Rachel to investigate.

"Our long-term goal is to make sure that Long Stratton is the best place to live, work and play anywhere in the UK."

7. To discuss the pre-submission consultation ie. Date of start, venue for public viewing, advertising etc  
Pre-submission consultation is minimum of 6 weeks. Once we are at pre-submission nothing can be added to the plan, it can be amended or removed based on consultation responses. The plan needs to be approved by full Council in order to proceed to pre-submission. As the plan comprises of Long Stratton Town Council and Tharston & Hapton Parish Council there was a query whether Tharston & Hapton also need to approve the plan. It was stated that as Long Stratton is the lead council it is their approval that is required however best practice is for Tharston & Hapton to be involved therefore it was agreed that Tharston & Hapton would be invited to the next full Council meeting on the 9<sup>th</sup> September to participate in the adoption of the final plan for pre-submission.
8. To discuss which businesses should be contacted to view the Neighbourhood Plan  
Rachel advised that Jess should start putting together a distribution list of businesses and relative parties so that we are ready.
9. To discuss the design and layout of the Neighbourhood Plan  
Rachel asked for feedback regarding design and layout of the Neighbourhood Plan. Professional photographs were discussed, the need for professional photographs was raised. Ian Hetherington, Councillors Woodham and Mackenzie asked for standing orders to be invoked and the need for professional photographs to go back on the agenda. The Clerk asked the committee to consider what photos and how many will be needed by the next steering group meeting.
10. Any other business  
Rachel advised that all maps should have the copyright printed on every map to prevent misuse.
11. Date of next meeting  
The next meeting will be held on Monday 5<sup>th</sup> August 2019 at 19:00.

*With no further business to discuss the chairman closed the meeting at 12.55pm*

"Our long-term goal is to make sure that Long Stratton is the best place to live, work and play anywhere in the UK."