



THE LONG STRATTON NEIGHBOURHOOD PLAN COMMITTEE
MEETING HELD AT LONG STRATTON PARISH OFFICE, THE STREET, LONG STRATTON
25TH APRIL 2019 AT 11.00AM

MINUTES

Cllr Kevin Worsley (from 12.15pm)	Ian Hetherington
Cllr Robert Mackenzie	Rachel Hogger
Cllr Diane Woodham	Jessica Lawton (note taker)
Becky Buck (Clerk) (from 12.15pm)	

1. Apologies for absence

Councillor Steve Adcock sent his apologies as was unwell.
No representation from Tharston and Hapton.

It was agreed that Ian Hetherington would act as Chairman for this meeting only in Steve Adcocks absence.

2. To receive disclosures of interest and dispensations

There were no disclosures of interest or dispensations.

3. Acceptance of the last minutes from the meeting on 2nd April 2019

The minutes of the last meeting were signed by the Chairman as a true record.

4. Update on the Neighbourhood Plan consultation held at the Leisure Centre

A discussion was had regarding the last public consultation held in April on Tuesday 9th, Wednesday 10th and Thursday 11th from 6pm until 8pm. Approximately 60 people spoke to the committee members and filled in the questionnaires. There was a good percentage of people who were in the mid age range, which the committee wanted to speak to as a low proportion of this age range has attended previous consultations.

- J.Lawton to e-mail R.Hogger with the attendance sheet from the Leisure Centre

“Our long-term goal is to make sure that Long Stratton is the best place to live, work and play anywhere in the UK.”

5. To discuss the progress of the Neighbourhood Plan and the next step

A lengthy discussion was had regarding the latest DRAFT Neighbourhood Plan produced in April 2019. I.Hetherington passed on comments from Steve Adcock asking R.Hogger to standardise the terminology used throughout the document and to change Long Stratton's village status to 'Town' in the relevant sections (Long Stratton is to be known as a 'Town' in May 2019)

The design policy chapter was discussed, but further clarification was needed from B.Buck on this. Ben Castell at Aecom is currently writing the design policy content for the Neighbourhood Plan committee. He has been given all the necessary responses from the public consultations held. This work is to complement/add value to the design code already produced by Norfolk Homes/Norfolk Land.

Policy GI16 Green Infrastructure was discussed. R.Hogger advised the committee to look through this policy and to report back to her with opinions.

Cllr Kevin Worsley and B.Buck joined the meeting at 12.15pm.

Policy GI17 Green Infrastructure Management was discussed. R.Hogger advised the committee of the importance of putting in place from the outset, robust arrangements for the future maintenance of all new green infrastructure areas and features. It was decided that Long Stratton Parish Council would need to look into this in its entirety.

The section covering community aspirations was discussed. This is an opportunity to express all the other committed actions by the Parish Council (in response to community engagement work) that cannot be delivered through planning policy alone. For example, the Pavilion, public toilets, street lighting, dog walking etc.

A discussion was had regarding the Employment Policy and how and if it was appropriate for the Neighbourhood Plan.

I.Hetherington has spoken to Reverend Heather Wilcox regarding the need for additional burial ground space. She advised that she has enough space to cope.

B.Buck advised the group that she has had a lengthy discussion with Ben Castell at Aecom regarding the design policy work. She confirmed he does have the design code produced by Norfolk Homes/Norfolk Land and has been sent all the necessary consultation responses. Ben will be meeting with the steering group committee soon to discuss this policies contents.

The draft neighbourhood plan document is to be sent to Simon Marjoram at South Norfolk District Council for circulation to the appropriate departments and then for feedback.

"Our long-term goal is to make sure that Long Stratton is the best place to live, work and play anywhere in the UK."

- J.Lawton to e-mail R.Hogger the sign in record taken from the Leisure Centre
- B.Buck to contact Ben Castell at Aecom for an update of work and timings and to arrange a meeting with the steering group
- B.Buck to discuss the Green Infrastructure management policy with the Parish Council
- R.Hogger to arrange for clearer maps to be created
- J.Lawton & B.Buck to list all the possible community aspirations using the feedback received
- B.Buck to contact Chris Bennett at South Norfolk District Council regarding the Conservation Area Character Appraisal and if any work has been done on this recently, particularly Article 4
- B.Buck to send R.Hogger the Parish Councils training policy
- J.Lawton to contact S.Adcock in relation to the Fire station site query he was going to speak to Allison Thomas about
- K.Worsley to contact BT with regard to the future of the Telephone Exchange site (to CC in J.Lawton)
- J.Lawton to e-mail Simon Marjoram at South Norfolk District Council the updated draft Neighbourhood Plan
- All committee members to check the criteria on the 'definition of a close connection to Long Stratton'
- All committee members to look into the section on protection of open spaces

6. Any other business

B.Mackenzie is to contact Helen from the Norfolk Wildlife Trust. An evening meeting will be arranged soon with her.

7. Date of next meeting

Thursday 9th May at 11.00am

With there being no further business, the Chairman closed the meeting at 1.30pm

"Our long-term goal is to make sure that Long Stratton is the best place to live, work and play anywhere in the UK."