



THE LONG STRATTON NEIGHBOURHOOD PLAN COMMITTEE
MEETING HELD AT LONG STRATTON PARISH OFFICE, THE STREET, LONG STRATTON
7TH MARCH 2018, 11.00AM

MINUTES

Cllr Steve Adcock – Chairman
Cllr Diane Woodham
Bob Mackenzie
Ian Hetherington

Rebecca Buck
Jessica Lawton – Note taker

1. Apologies for absence

Apologies were noted from Kevin Worsley.
No representation from Tharston and Hapton.

2. To receive disclosures of interest and dispensations

Nothing to declare.

3. Acceptance of minutes from 25th January 2018 and acceptance of last minutes

The minutes of the 25th January 2018 and the last minutes were signed as a true record.

4. Discuss how the development plan will influence the Neighbourhood Plan.

There was a lengthy discussion on the Development Plan. It was agreed that the Neighbourhood Plan would influence the development not the other way around.

5. To discuss and decide on structure for design/infill policy

A discussion took place regarding a design/infill policy, in regard to housing mix, self build, footpaths, street lighting etc in the white areas of the map.

It was agreed that the group as a whole would be part of this policy.

- S Adcock, D Woodham, I Hetherington and B Mackenzie to e-mail J Lawton by the next Steering Group meeting with information for this policy
- J Lawton and R Buck (Clerk) to collate information given to create a draft policy

“Our long-term goal is to make sure that Long Stratton is the best place to live, work and play anywhere in the UK.”

6. To discuss and decide on a date for the next Public Consultation.

Enquiries were made to the Long Stratton Village Hall regarding availability. The dates the Steering Group wanted unfortunately were not available.

It was agreed that St Marys Junior School would be a good setting for the consultation. It was also discussed that Long Stratton High School would be a good place for us to engage with children 12 years and up.

- S Adcock to contact St Marys Junior School to enquire if the Public Consultation could be held in the hall on Friday 27th April, Saturday 28th April and Sunday 29th April
- J Lawton to e-mail the head teacher, Dr Harris, at Long Stratton High School to enquire about using the foyer on Thursday 26th April and Friday 27th April at lunchtime, to set up display boards and to have 1 to 2 committee members there to engage with the students

7. To discuss on methods for consultation

A discussion took place regarding various methods for the consultation.

- R Buck (Clerk) to organise getting the dates of the consultation to be put in the next issue of the Sextons Wheel
- R Buck (Clerk) to advertise the consultation on the Parish Councils website
- J Lawton to e-mail R Hogger about suggestions for questions for the questionnaires
- J Lawton to e-mail Aecom to ask if they could print out some A1 sized pictures from the Aecom report
- J Lawton to make inquiries about leaflet printing
- S Adcock to write up information for the leaflet

8. To discuss and decide the format, content and layout of the public consultation

A discussion took place regarding ideas for the consultation. It was agreed that display boards would be placed around the hall, a large map of the Town Centre to be on a table in the middle of the hall, a slideshow to be on a projector screen and Aecom reports to be available for the public to look through.

9. Update from Heads of Areas and their forward working timetables for 2018.

Each head of area gave an update.

It was agreed that the Steering Group would aim to have a draft policy ready by the end of this year

- I Hetherington to contact Helen Mellors
- Any comments or changes to B Mackenzies print out regarding Education to be e-mailed to him

10. To discuss and decide on Modicum Planning support from 1st April 2018

It was agreed that the Steering Group require R Hogger support for a further 6 months.

- R Buck (Clerk) to e-mail R Hogger

“Our long-term goal is to make sure that Long Stratton is the best place to live, work and play anywhere in the UK.”

11. To discuss and decide on additional hours for Neighbourhood Plan website development

The Steering Group agreed that additional overtime hours were needed for the Neighbourhood Plan website to be developed. It was agreed that J Lawton would do an additional 10 hours in March to do this.

- S Adcock to give J Lawton log in details

12. Any other business

None

13. Date of next meeting

Thursday 22nd March 2018 at 10.00am

“Our long-term goal is to make sure that Long Stratton is the best place to live, work and play anywhere in the UK.”

As a qualifying body in accordance with section 61g of the 1990 Town and Country Planning Act as amended by the Localism Act 2011 and Section 5 of the Neighbourhood Planning Regulations 2012, Long Stratton Parish Council is undertaking a Neighbourhood Plan